

RECRUITMENT REQUEST FORM

GENERAL INFORMATION

Job Title: Configuration and ILS Manager	Level: Staff	Location: Sydney Garden Island (FBE)				
Reports To: Engineering Manager - AOR	Direct Reports					
	Graduates	-	Operatives	4	Other	-

OVERVIEW

The Configuration and ILS Manager will be responsible for maintaining the Configuration Baseline (CBL) of the for Auxiliary Oiler Replenishment (AOR) platforms throughout the AOR Life of Type (LOT).

The Configuration Manager will be responsible for defining, implementing and maintaining / managing the processes for Configuration Baseline update, to reflect vessel configuration and meet Seaworthiness requirements.

The Configuration Manger will manage the direct reporting positions of:

- Data and Software Manager
- Configuration Officer.
- Logistics Engineering
- Operation and Maintenance Documentation

RESPONSIBILITIES

- Support transition of the Configuration Baseline for the AOR support system
- Liaise with and advise the Commonwealth in regards to Configuration Management aspects of the AOR support system
- Author and maintain AOR support system Configuration Management plans / processes
- Lead the Configuration Management Team in ensuring the AOR CBLs are correctly updated and maintained in accordance with the Configuration Management plans / processes, and through this means, the Naval Engineering Change Process and Seaworthiness requirements
- Provide Configuration Management advice to the Engineering Team (platform, systems and logistics)
- Provide management support for all Engineering Change Proposals (ECPs) and Request for Variations (RFVs) to maintain the class Configuration Baseline
- Liaise with and coordinate engagement from Amphibious and Afloat Support Group (AASGRP) in the Engineering Change Process
- Support and chair the Subordinate Configuration Control Boards (SCCBs) and the Configuration Control Boards (CCBs)
- Provide Configuration Status Accounting Reports (CSARs) as required
- Manage the conduct of Functional Configuration Audits (FCAs) and Physical Configuration Audits (PCAs)
- Manage the transfer and update of data in Commonwealth systems Objective, AMPS and CMT-U.
- Manage the individuals and outputs of direct reporting positions, being the Data and Software Manager, Configuration Officer Logistics Engineering and Operations and Maintenance Documentation.

JOB REQUIREMENTS

Required Qualification/s	Specialty	Languages				
Degree, Certificate IV and / or on-the-job experience	Configuration Management	English	Yes	Spanish		Others

Specific Knowledge / Experience

- Previous Defence experience is preferable
- Experience as a leader in the Configuration Management field and / or 5 years of proven experience in undertaking Configuration Management roles
- Understanding of Systems Engineering, and more specifically, how Configuration Management fits within Systems Engineering processes
- Strong understanding of Configuration Management processes / procedures
- Working knowledge in the Naval Engineering Change Process
- Working knowledge in Naval systems (such as Configuration Management Tool-Unified (CMT-U) and Asset Management and Planning System (AMPS))
- Very strong interpersonal skills and ability to communicate effectively
- Ability to work collaboratively, but can also operate autonomously using initiative, sound reasoning, listening and decision making skills
- Demonstrated ability to deliver results in a high pressure environment.

COMPETENCIES

Technical <ul style="list-style-type: none"> • Technical knowledge of Configuration Management practices, particularly in a Defence environment 	Behavioural <ul style="list-style-type: none"> • Demonstrate behaviours that promote positive team morale • Demonstrate Navantia values at all times and encourage others
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<ul style="list-style-type: none"> • Expertise in Configuration Status Accounting and auditing activities (functional and physical) • Analytical approach and ability / flexibility to apply this to problem solving. 	<p>to do so</p> <ul style="list-style-type: none"> • Develops relationships based on trust and support. 		
<p>Management</p> <ul style="list-style-type: none"> • Be forward thinking • Demonstrated ability to manage time and competing demands • Demonstrate ability to work within high performing teams • Ability to liaise / collaborate with stakeholders, managers and team members • Ability to mentor and guide task completion from others. 	<p>Leadership</p> <ul style="list-style-type: none"> • Lead people to promote a positive culture that promotes high performance • Leads change with energy and enthusiasm. 		
<p>Security</p> <ul style="list-style-type: none"> • Ability to gain Baseline Australian Government Security Clearance as a minimum. 	<p>Pre-employment Medical</p> <ul style="list-style-type: none"> • Nil. 		
APPROVED			
<p>Director HR</p> <p><i>Date & Signature</i></p>		<p>Managing Director</p> <p><i>Date & Signature</i></p>	